

# Ujjwal Enterprises

Specialist in :  
HOUSEKEEPING, HORTICULTURE & SECURITY SERVICES

Dated: 24/9/15

To: The Deputy Labour Commissioner,  
Govt. Of N.C.T. Delhi,  
Pusa Road,  
New Delhi

Subject: Request for Renewal of Labour License No. CCA/C/28/28/16  
25/9/15

Resp. Sir,

We are enclosing herewith the following documents for renewal of Labour License.

- ❖ Agreement Copy.
- ❖ Original Labour License.
- ❖ Treasury Challan dated \_\_\_\_\_ Rs. \_\_\_\_\_ license fees.
- ❖ P.F. Challans for Two months, i.e. June 15 & July 15
- ❖ E.S.I. Challans for Two months, i.e. June 15 & July 15
- ❖ Wages register copy for Two months, i.e. July & Aug 15 + Bank 7 safes + Salary slip.
- ❖ Affidavit
- ❖ For (vii) (Duplicate).
- ❖ Half Yearly Return.

We hope that you shall find the above mentioned documents in serial & issue us the renewed license at the earliest.

Thanking You,

Yours truly,

For Ujjwal Enterprises.

*[Handwritten Signature]*

(PROP.)

